



Ector County Commissioners' Court

December 16, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Samantha Russell, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

**INVOCATION- COMMISSIONER GREG SIMMONS**

The invocation was led by Commissioner Simmons.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Gardner led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

Rick Mitchell, Veterans Services Coordinator, addressed the court to give an update on his services since his appointment.

2. Proclamation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* a *Proclamation* declaring January 2026 as *Human Trafficking Awareness Month*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #2.pdf

Commissioner Simmons made a motion to approve a *Proclamation* declaring January 2026 as *Human Trafficking Awareness Month*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

3. Resolution: Ector County 2025 Hazard Mitigation Action Plan, Jeffrey Avery- Public Works Director, Wes Carta- Environmental Enforcement/Emergency Management Director/Constable, Pct. #1

To consider, discuss, and take any necessary action to *approve* a *Resolution* authorizing the approval of the *Ector County 2025 Hazard Mitigation Action Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### Minutes Attachments

1. Agenda Item #3.pdf

A motion was made by Commissioner Hall to approve a *Resolution* authorizing the approval of the *Ector County 2025 Hazard Mitigation Action Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

4. Resolution: Grant Application Authorization, John Henderson- Commissioners' Court Attorney/ Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Resolution* authorizing the submission of a *Texas Community Development Block Grant Program Application*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

#### Minutes Attachments

1. Agenda Item #4.pdf

Commissioner Simmons made a motion to approve a *Resolution* authorizing the submission of a *Texas Community Development Block Grant Program Application*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

### AWARD OF BIDS/PROPOSALS

5. Request for Proposal Specifications: Ector County Coliseum Concession Partnership Program, Proposal No. 2025-RFP-107, Andrea Morales- Purchasing Agent

To consider, discuss, and take any necessary action to *approve* the *Request for Proposal Specifications* for *Ector County Coliseum Concession Partnership Program, Proposal No. 2025-RFP-107*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; these specifications have been designed by the Coliseum Director and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Hall to approve the *Request for Proposal Specifications* for *Ector County Coliseum Concession Partnership Program, Proposal No. 2025-RFP-107*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

### CONTRACTS/AGREEMENTS/GRANTS

6. Project HOPE Transitional Housing Healthcare Leverage Commitment, Eunice Ibarra- Health Department Secretary

To consider, discuss, and take any necessary action to *approve* a letter confirming the *Healthcare Leverage Commitment* from the Ector County Health Department which commits to providing public health services, including immunizations, health education, and referrals to additional medical resources for the *Project HOPE Transitional Housing Program* operated by Odessa Links, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; services will be available beginning July 1st, 2026, and will continue for the duration of the project period.

#### Minutes Attachments

1. Agenda Item #6.pdf

Commissioner Simmons made a motion to approve a letter confirming the *Healthcare Leverage Commitment* from the Ector County Health Department which commits to providing public health services, including immunizations, health education, and referrals to additional

medical resources for the *Project HOPE Transitional Housing Program* operated by Odessa Links, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

7. Joint Resolution & 2026 Joint Primary Election Services Contract, Elizabeth Sertuche- Elections Administrator

To consider, discuss, and take any necessary action to *approve the Joint Resolution and 2026 Joint Primary Election Services Contract* by and between Ector County, Texas, the Democratic Party of Ector County, and the Republican Party of Ector County, to conduct the Joint Primary Elections on March 3rd, 2026, and the Joint Primary Runoff Election, if necessary, on May 26th, 2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #7.pdf

A motion was made by Commissioner Hall to approve the *Joint Resolution and 2026 Joint Primary Election Services Contract* by and between Ector County, Texas, the Democratic Party of Ector County, and the Republican Party of Ector County, to conduct the Joint Primary Elections on March 3rd, 2026, and the Joint Primary Runoff Election, if necessary, on May 26th, 2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

8. Contract Renewal: AMS, Inc., Shawn Callendar- Pretrial/PSM Director

To consider, discuss, and take any necessary action to *approve Amendment 2 and the renewal of the Master Agency Agreement* by and between Ector County, Texas, and Alcohol Monitoring Systems, Inc. (AMS), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #8.pdf

Commissioner Simmons made a motion to approve *Amendment 2 and the renewal of the Master Agency Agreement* by and between Ector County, Texas, and Alcohol Monitoring Systems, Inc. (AMS), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

9. Collaborative Research Agreement, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve the Collaborative Research Agreement* by and between Ector County, Texas, and The University of Texas Permian Basin (UTPB) regarding research at the Meteor Crater, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

A motion was made by Commissioner Simmons to approve the *Collaborative Research Agreement* by and between Ector County, Texas, and The University of Texas Permian Basin (UTPB) regarding research at the Meteor Crater, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

10. Purchase Request & Contract, Andrea Moralez- Purchasing Agent, Brandon Wright- I.T. Director

To consider, discuss, and take any necessary action to *approve a Purchasing Contract* by and between Ector County, Texas, and Weaver for Dell Back-up Solutions through TIPS Contract No. 230105, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #10.pdf

Commissioner Simmons made a motion to approve a *Purchasing Contract* by and between Ector County, Texas, and Weaver for Dell Back-up Solutions through TIPS Contract No. 230105, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

11. Easement & ROW Agreement: Oncor, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* an *Easement and Right of Way Agreement* by and between Ector County, Texas, and Oncor Electric Delivery Company, LLC., for electrical lines at Ector County/Odessa-Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**ITEM WITHDRAWN**

12. Special Warranty Deed, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* and *accept* a *Special Warranty Deed* by and between Ector County, Texas and Rockhound Land Co., LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #12.pdf

A motion was made by Commissioner Hall to approve and accept a *Special Warranty Deed* by and between Ector County, Texas and Rockhound Land Co., LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

13. Access Easement Agreement, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss and take any necessary action to *approve* and *accept* an Access Easement Agreement by and between Ector County, Texas, and Rockhound Land Co., LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13.pdf

Commissioner Hall made a motion to approve and accept an Access Easement Agreement by and between Ector County, Texas, and Rockhound Land Co., LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

14. Assignment & Assumption Agreement, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve* an *Assignment and Assumption Agreement* by and between Ector County, Texas, Rockhound Solar A, LLC., and Greyhound Solar A, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #14.pdf

A motion was made by Commissioner Hall to approve an *Assignment and Assumption Agreement* by and between Ector County, Texas, Rockhound Solar A, LLC., and Greyhound Solar A, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

**PERSONNEL REQUESTS**

15. Personnel Hiring Request, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* hiring an *Engineer Specialist* for the Public Works Department at Step 15 due to experience, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve hiring an *Engineer Specialist* for the Public Works Department at Step 15 due to experience, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

16. ESD No. 1 & No. 2 Interviews & Appointments, Dustin Fawcett- Ector County Judge, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to conduct interviews for Emergency Services District (ESD) No. 1 and Emergency Services District (ESD) No. 2 Commissioner appointments, to authorize the Commissioner appointments for ESD No. 1 and ESD No. 2, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to move discussion to Executive Session; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

After Executive Session, Commissioner Simmons made a motion to bring the item back to the table; a second was made by Commissioner Russell seconded the motion. MOTION PASSED 5-0

A motion was made by Commissioner Simmons to reappoint the same five ESD 1 and ESD 2 Commissioners with Patti Kappauf, Heather Burks and Kevin Searcy being 2-year terms and Randy Lightfoot and John Turner being one-year terms; Commissioner Russell seconded the motion. MOTION PASSED 5-0

**DEVELOPMENT SERVICES**

17. MHRC Development Proposal Application: 314 W. 83rd Street, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 314 W. 83rd Street, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #17.pdf

Commissioner Simmons made a motion to approve an *MHRC Development Proposal Application* to serve 314 W. 83rd Street, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

18. MHRC Development Proposal Application: 3250 S. Fulton Avenue, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 3250 S. Fulton Avenue, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #18.pdf

A motion was made by Commissioner Hall to approve an *MHRC Development Proposal Application* to serve 3250 S. Fulton Avenue, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

19. MHRC Development Proposal Application: 10171 W. Westridge Drive, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 10171 W. Westridge Drive, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #19.pdf

Commissioner Gardner made a motion to approve an *MHRC Development Proposal Application* to serve 10171 W. Westridge Drive, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

20. Variance Application: Proposed Haul of Fame Addition, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Variance Application* for the Groundwater Availability Certificate on a Proposed Haul of Fame Addition, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #20.pdf

Juan Marrero spoke to the court to answer questions regarding the request.

Yesenia Mitchell also spoke to the court in favor of the variance.

Andrew Miller, Maverick Engineering, spoke to the court to go over the allowable reasons to grant the request and encouraged them to do so.

A motion was made by Commissioner Simmons to approve a *Variance Application* for the Groundwater Availability Certificate on a Proposed Haul of Fame Addition, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

21. Subdivision Plat Application: Plumanearly Subdivision- 5th Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Plumanearly Subdivision, 5th Filing being a Replat of a 1.00- acre tract out of Lot 6, Block 1, Plumanearly Subdivision, 3rd Filing located in Section 6, Block 43, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21.pdf

Commissioner Gardner made a motion to approve a *Subdivision Plat Application* for Plumanearly Subdivision, 5th Filing being a Replat of a 1.00- acre tract out of Lot 6, Block 1, Plumanearly Subdivision, 3rd Filing located in Section 6, Block 43, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

**CONSENT AGENDA**

22. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

22a.) Line-Item Transfer- Sheriff:

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to General Fund, Sheriff, Investigation Expense, 001-360-5332 from Departmental Furniture & Equipment, 001-360-5199 for \$12,000.00, and authorize the County Judge, and any other necessary party,

to sign all documents associated with this agenda item.

#### Minutes Attachments

##### 1. Agenda Item #22.pdf

A motion was made by Commissioner Hall to approve a *line-item transfer* to General Fund, Sheriff, Investigation Expense, 001-360-5332 from Departmental Furniture & Equipment, 001-360-5199 for \$12,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

#### BUDGET/FINANCIAL

##### 23. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for December 16th, 2025, and review County financial statements and reports.

#### Minutes Attachments

##### 1. GENERAL EXPENSE APPROVAL REPORT 12 16 25.pdf

##### 2. TRUST EXPENSE APPROVAL REPORT 12 16 25.pdf

Commissioner Russell made motion to approve the *Accounts Payable Fund Requirements Report* for December 16th, 2025, and review County financial statements and reports; a second was made by Commissioner Simmons. MOTION PASSED 5-0

#### SPECIAL PROJECTS

##### 24. Presentation & Updates, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action on a *presentation* and *project updates* from the Design-Build Team regarding the Courthouse Project, blocking and stacking, and any design decisions/ changes associated, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to table the agenda item until after Executive Session; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

Commissioner Simmons made a motion to move the secured parking for the new courthouse underground; a second was made by Commissioner Hall. MOTION PASSED 5-0

A motion was made by Commissioner Simmons to move forward with "D3 Center 2" for design focus; Commissioner Hall seconded the motion. MOTION PASSED 5-0

Time: 10:29 a.m.

Commissioner Simmons made a motion to adjourn to Executive Session; a second was made by Commissioner Russell. MOTION PASSED 5-0

Time: 12:06 p.m.

A motion was made by Commissioner Gardner to reconvene; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

#### EXECUTIVE SESSION

##### 25. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the Ector County Odessa-Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the action plan as discussed in Executive Session; a second was made by Commissioner Hall. MOTION PASSED 5-0

##### 26. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the *Ector County Coliseum Design-Build Contract*, and authorize the County Judge, and any other necessary

party, to sign all documents associated with this agenda item.

**NO ACTION WAS TAKEN ON THIS ITEM**

**27. Legal Matters, Julie Prentice- County Attorney**

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the meteorite loan contract, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**NO ACTION WAS TAKEN ON THIS ITEM**

**28. Personnel Matters, Shawn Callendar- Pretrial/PSM Director**

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to the Pretrial Bonding Agent position listed within the Pretrial/PSM Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to adjust the starting salary for the Pretrial Bonding Agent position from Step 1 to Step 3 and that the change be backdated to the hire date; a second was made by Commissioner Gardner. MOTION PASSED 5-0

Time: 12:12 p.m.

Commissioner Hall made a motion for a 15 minute recess before going back to Agenda Item #24; a second was made by Commissioner Simmons. MOTION PASSED 5-0

Time: 12:30 p.m.

A motion was made by Commissioner Hall to reconvene; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

Commissioner Simmons left the meeting at 2:08 p.m.

**ADJOURN**

**Time: 2:20 p.m.**

With no further business to discuss a motion to adjourn was made by Commissioner Russell with a second by Commissioner Hall.

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

January 23, 2026 at 11:05 AM



Jennifer Martin, Ector County Clerk